Prescribed Form 1

**FOR the Employer/ Authorized Officer**

**The Project for Human Resource Development Scholarship (JDS) in Nepal 2023**

**CONFIDENTIAL STATEMENT of REFERENCE for MASTER LEVEL**

This reference statement is to be completed by the applicant’s supervisor. It should be typed in English, and the Referee is requested to send it directly to the JDS Office ([jdsnepal-2@jds21.com](jdsnepal-2%40jds21.com)) via email at least 3 days before the application deadline. Prescribed Form 1 sent by the applicant will NOT be accepted.

To the Referee:

This is an integral part of an application form for the scholarship program provided by Nepal under the Grant Aid Program by the Government of Japan. This particular program offers opportunities for academic research at Japanese higher educational institutions. Also, this is to enhance the leadership skills of young people in Nepal so that they can contribute more effectively to their home country after completion of their respective studies. Your candid responses to the items below would greatly assist the selection. Please send it directly to the JDS Office ([jdsnepal-2@jds21.com](jdsnepal-2%40jds21.com)) via email.

Prescribed Form 1

**The Project for Human Resource Development Scholarship (JDS) in Nepal 2023**

**CONFIDENTIAL STATEMENT of REFERENCE for MASTER LEVEL**

(This part should be typed by the applicant by him/herself):

Name of Applicant (as of written in passport all block letter)

Given names:       Surname:

Applicant’s mobile number:

Email Address of Applicant:

Component: Select an item

Accepting University: Select an item

1. How long have you known the applicant and in what context?

2. How do you estimate the applicant’s personality?

(Strength)

(Weakness)

3. How do you describe the applicant’s competence and weakness in his/her work?

(Competence)

(Weakness)

4. How do you appraise the applicant’s ability that he/she will fill upon his/her return to Nepal, and the duties he/ she will undertake?

5. Please evaluate the applicant regarding the following items in comparison with other staff: Please tick one from each section below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Excellent | Good | Average | Below Average |
| Academic Ability | [ ]  | [ ]  | [ ]  | [ ]  |
| Knowledge of Specialty Field | [ ]  | [ ]  | [ ]  | [ ]  |
| Motivation & Diligence | [ ]  | [ ]  | [ ]  | [ ]  |
| Potential for Future Contribution in Specialty Field | [ ]  | [ ]  | [ ]  | [ ]  |
| Leadership | [ ]  | [ ]  | [ ]  | [ ]  |
| Emotional Maturity | [ ]  | [ ]  | [ ]  | [ ]  |
| Communication Skill | [ ]  | [ ]  | [ ]  | [ ]  |
| Skill in Maintaining Personal Relationship with others | [ ]  | [ ]  | [ ]  | [ ]  |
| Adaptability to New Environment | [ ]  | [ ]  | [ ]  | [ ]  |

6. Other recommendation remarks:

7. Relevance of the applicant’s research plan and his/her current work; (please tick one from below)

[ ]  Strongly relevant / [ ]  somewhat relevant / [ ]  not relevant

Comments:

Full Name of the Referee:

Position Title:

Name of Office and Division:

Relationship to the Applicant: Supervisor

Office Phone No.:

Mobile No.:

Email Address:

Date: (day)     /(month)      /(year)